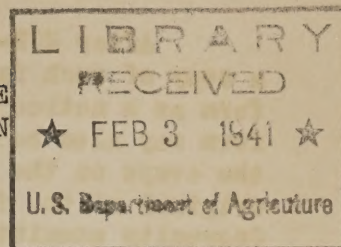


Issued December 14, 1940.

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
WASHINGTON, D. C.



1941 Agricultural Conservation Program

North Central Region

INSTRUCTIONS FOR COMPUTING MAXIMUM 1941 FARM
PAYMENTS AND PREPARING 1941 FARM PLANS

PART I.--GENERAL

The purpose of Form NCR-503, 1941 Farm Plan, is to notify the farmer of his 1941 farm acreage allotments, normal yields, and productivity index, to encourage him to adopt good soil-management practices, and to aid him in planning his 1941 farming operations so that he may cooperate in the farm program.

- A. Regular Farms.--As soon as 1941 allotments and yields have been approved by a representative of the State committee, a Form NCR-525, Farm Computation Sheet, will be prepared for each farm shown on the listing sheet and the maximum payment will be computed for each farm. The data will be transferred from Form NCR-525 to Form NCR-503.
- B. ACP-95 Combination Farms.--The heading of Form NCR-503 and Section I thereof will be completed for each tract of land for which a Form ACP-95 has already been signed for 1941 and will serve as a notice of allotment and yield form. Such data will be obtained directly from the listing sheet. Since Forms NCR-503 completed in this manner will serve only as notifications of allotments, no Forms-525 will be prepared for such individual tracts.

A Form NCR-525 will be prepared and computed for the combined farms from the data shown on RF-16 and a "master" Form NCR-503 will be prepared from such Form NCR-525. For any farm for which a combination is proposed after the notification of allotment has been mailed, Forms NCR-503 and NCR-525 will be handled as set forth on page 7.

- C. Farms in the Range Combination Area.--Forms NCR-525 and NCR-503 for farms in the Range Combination Area in South Dakota shall be prepared and handled as set forth in a supplement to this procedure.

After NCR-503 is signed by the chairman of the county committee, a copy of such form shall be mailed to the owner and operator of the farm as a notice of allotments and yields. Upon request, copies of such form may also be furnished to other persons who will have an interest in the crops on the farm. After the expiration of the appeal period, the original of the farm plan will be assigned to a community committeeman. Community committeemen will meet with all farmers in their communities to explain the 1941 farm program and to complete the farm plan for each farm.

Each farm for which a farm plan is signed before May 1, 1941, by a person entitled to share in the 1941 crops, will be inspected to determine eligibility for commodity loans and 1941 agricultural conservation and parity payments. Each farm for which only a Form NCR-503W is signed will be inspected only to determine eligibility for a 1941 wheat loan and a 1941 wheat parity payment. If for any farm the information needed to complete the farm plan is refused by the farmer, a statement to that effect should be entered thereon and the form should be signed in Section III by the committeeman to whom it was assigned. In such case the other persons interested in the crops on the farm should be notified in writing of the refusal in order that they may have an opportunity to sign a 1941 Farm Plan. A person should not be allowed to sign a farm plan if he states that he does not expect to comply with any of the provisions of the program.

PART II.--PREPARATION OF FORM NCR-525

A. General

1. All entries on Forms NCR-525 except the entry for commercial orchards and the entries for Forms NCR-525 prepared for combinations shall be obtained from listing sheets which have been approved by the State committee. The entries for Forms NCR-525 prepared for combinations shall be obtained from RF-16.
2. All entries on the forms shall be made with indelible pencil.
3. All entries shall be made in a manner which will result in clear and legible entries on all copies of the form. Since Forms NCR-525 are to be handled several times and are to be forwarded to the General Accounting Office, it is very essential that care be exercised to prevent the carbon paper from smearing the copies of the form.
4. If the farm becomes a nonallotment farm in 1941, the computations at this time may not be applicable. Therefore, the computations

which are to be made on NCR-525 are in many cases tentative and may be subject to revision at a later date after performance has been checked. The computation entries should be small so that the correct figures may be entered later.

B. Entries on Forms NCR-525.

1. Enter above the perforated portion of Form NCR-525 the name of the owner, the number of acres in the farm, and the name of the operator so that such data will be readily available for transfer to NCR-503.
2. Enter the State and county code and farm number in the upper right-hand corner of the form.
3. Make no entry at this time in the box in the upper right-hand corner of the form in answer to the question as to whether a farm plan was signed.
4. Make entries in Section I as follows:
 - a. Obtain the entries for lines 1 and 3 for each column from the applicable columns of NCR-509.
 - b. If the farm is not in the commercial corn area, make no entries in column (b).
 - c. Enter in the heading of column (d) the name of the type of tobacco to be grown on the farm. If two types of tobacco are to be grown on the same farm, enter the data with respect to the second type of tobacco in column (f). Enter in the heading of the column below the name of the type of tobacco the applicable rate of payment. The rates of payment are 0.8¢ for Burley and cigar filler and binder, 1.0¢ for dark air-cured tobacco, and 1.5¢ for fire-cured tobacco.
 - d. If the farm is not in a commercial potato county, make no entries in column (e).
 - e. If the farm is a new cotton farm, enter the letters "NF" in the left half of item 1(f).
 - f. If the farm is not in a commercial vegetable county, make no entries in column (g).

- g. Entries for column (j) will be made only with respect to farms in the restoration land area in Nebraska and South Dakota.
5. Make entries in Section II as follows:
 - a. Obtain the entry for 1(b) and 3(b) from the applicable columns of NCR-509.
 - b. Transfer the entry in Section I, item 1(g) of NCR-525 to 4(b) of this form.
 - c. Obtain the commercial orchard entry for 5(b) from NCR-417 or other available source.
 - d. Transfer the entry in Section I, item 1(j) of NCR-525 to 7(b) of this form.
 6. Make no entries in Sections III and IV at this time.

C. Computations on Farm Computation Sheets

1. Make computations in Section I as follows:
 - a. Obtain item 1(h) by subtracting from 1(i) the sum of 1(b), 1(c), 1(d), 1(e), 1(f), if the letters "NF" have not been entered, and 1(g). If the letters "NF" have been entered in 1(f), do not subtract the acreage entry in such column from 1(i).
 - b. Obtain the entry for line 4, columns (b), (c), (d), (e), (f), and (h) by multiplying the entries on line 3 in each of such columns by the applicable rate for the commodity and obtain the entries for line 5, columns (b), (c), (d), (e), (f), (g), (h), and (j) by multiplying the entries on line 1 in such columns by the entries on line 4 in such columns.
 - c. If the letters "NF" appear in item 1(f), enter zero (0) in 4(f) and 5(f).
2. Make computations in Section II as follows:
 - a. Obtain 2(b) by subtracting from 1(b) the entry in Section I, item 1(i).
 - b. Obtain the entry for each line in column (c) by multiplying the entry on the same

line in column (b) by the rate in column (c).

- c. Obtain 8(c) by adding the entries in 2(c), 3(c), 4(c), 5(c), and 7(c).
3. Obtain the maximum payments for (1) staying within the allotments and (2) for carrying out soil-building practices as follows:
 - a. Enter in Section I, item 5(i), the sum of the entries in 5(b), 5(c), 5(d), 5(e), 5(f), 5(g), 5(h), 5(j) and the approximate parity payments for corn, wheat, cotton, and tobacco. The approximate parity payment for corn, wheat, cotton, or tobacco, may be obtained from tables that will be available at a later date.
 - b. Enter in Section I, item 6(i), the sum of the entries in Section I, item 5(i), and Section II, item 8(c).
4. Make no further computations on NCR-525 at this time.

PART III.--PREPARATION OF FORM NCR-503

A. After all entries and computations have been made on NCR-525, make entries in the upper part of NCR-503 as follows:

1. Enter the State and county code, the township name, the farm number, the number of acres in the farm, the number of acres of cropland in the farm, and the name of the owner and operator in the spaces provided therefor. These entries shall be obtained from NCR-525.

B. Make entries in Section I of NCR-503 as follows:

1. Obtain the entries for line 1, columns (b) to (j), inclusive, from the corresponding columns in Section I, line 1, of Form NCR-525.
2. Obtain the entries for line 2, columns (b) to (h), inclusive, from the corresponding columns in Section I, line 3, of Form NCR-525.
3. Enter the name of the county and the address of the county association in the spaces provided therefor.
4. Care should be taken to see that the date entered on the form is the date the form is mailed to the farmer as a notice of allotments and yields.

C. Make entries in Section II of Form NCR-503 as follows:

1. Obtain the entry for item (a) from Section I, item 5(i) of NCR-525.
2. Obtain the entry for item (b) from Section II, item 8(c) of NCR-525.
3. Obtain the entry for the "Total" line from Section I, item 6(i) of NCR-525.
4. After entries are made on NCR-503 from NCR-525, the data on NCR-503 shall be checked against the listing sheet, and Forms NCR-525 shall be filed in farm number order by townships. When performance is checked, these forms will be withdrawn and completed.
5. The chairman or acting chairman of the county committee shall sign in the space provided for his signature in Section I of NCR-503. Facsimile signatures shall not be used.

D. Separation, Mailing and Filing of NCR-503.--Upon completion of the entries in Sections I and II of form NCR-503 prepared for a farm for which only one person is to receive a notice of allotments, enter the name and address in Section III. For a farm on which more than one person is to receive notice of allotments, remove the carbons. For such Forms NCR-503, enter in Section III of the first carbon copy the name and address of the operator of the farm. Enter in Section III on the second carbon copy the name and address of the owner of the farm. File the original and one copy; or, if the same person is both owner and operator of the farm, file the original and two copies in the county office. The copies with the names of the operator and owner in Section III should be placed in separate window envelopes and should be mailed to such persons. These forms will serve as a notice of allotments and yields. The name of the owner or operator should always be entered in the last line of Section III of the copy of NCR-503 which is to be mailed.

E. Presentation of Farm Plan by Community Committeemen.--After the expiration of the fifteen-day appeal period, assign the originals of Form NCR-503 to community committeemen. Community committeemen shall thoroughly discuss and review the farm plan with the farmer at community meetings before obtaining his signature. Any questions the farmer may have regarding the classification of crops shown on the back of NCR-503 and any other details about the program should be answered by the committeeman by reference to the 1941 Agricultural Conservation Program

Bulletin and the parity payment regulations. The farmer should be advised specifically concerning the following:

1. That payments indicated in Section II of the farm plan represent the approximate maximum payments for the entire farm under the agricultural conservation and parity payment programs.
2. That the farm payment will be less than that shown on the farm plan if the farm is not in full performance.
3. That the farm payment is subject to adjustments for participation and county association expenses.
4. That, if the non-wheat and non-corn allotment options become operative, payments with respect to the acreage in the corn and wheat allotments will be made at the general rate under the agricultural conservation program and that no parity payments or commodity loans may be made for such crops.
5. That, if the non-general allotment option becomes operative, the payment for general crops will be added to the soil-building allowance and may be earned only by carrying out soil-building practices.
6. That the general acreage for payment will be reduced by each acre planted to sugar beets in 1941.
7. That the acreage for payment on a new wheat or new tobacco allotment farm will be the smaller of the allotment or planted acreage.
8. That only one check will be issued to the farmer for all payments earned by him in the county under the 1941 Agricultural Conservation and Parity Payment Programs.

F. Change in Farm Identity.--If, upon discussion of the farmer's 1941 farming operations, it is determined by the community committeeman that it is necessary to combine two or more tracts of land, the committeeman shall supply the farmer with Form ACP-95 and aid him in preparing such form. In such cases, it will be necessary for the community committeeman to return the incomplete farm plan to the county office. Upon receipt of Form ACP-95 in the county office and its approval by the county committee, a revised farm computation sheet and farm plan shall be prepared and the revised farm plan shall be assigned to the community committeeman.

If, upon discussion of the farmer's 1941 farming operations, it is determined by the community committeeman that it is necessary to split a farm, the farmer should be advised to inform the county office of the necessity for the split in order that new farm computation sheets and farm plans may be prepared and assigned to the community committeeman.

- G. Intended Acreages and Soil-Building Practices.--Maps on file in the county office may be used by the community committee to determine acreages for fields with permanent boundaries.

For farms and fields in farms for which measured acreages are not available, the farmer should provide the information at the time he meets with the community committee to complete the farm plan. Farmers should be informed that, in any event, it will be their responsibility to stay within the acreage allotments if they wish to obtain the maximum farm payments. Data relative to intended acreages and soil-building practices will be entered by the community committeeman at the time he meets with the farmer. The acreage of each crop will be entered in the appropriate column of the table.

Enter the names of the soil-building practices and the extent to which they will be carried out on the farm in 1941. The value of the practice to be carried out on each field will be computed by multiplying the extent of the practices by the rate shown in NCR-501 for the practice. (For example, alfalfa seeded, 10 acres - \$15.00.)

The community committeeman should advise the farmer that soil-building practices which are not desirable from the standpoint of soil conservation may not be approved. Only practices which are not routine farming practices but which are needed to improve the soil on the farm should be recommended by the community committeeman.

If the total value of the soil-building practices which the farmer intends to carry out is less than the soil-building allowance, the farmer and the committeeman should consider other practices which appear desirable to meet the soil-building allowance.

- H. Partial Performance.--The committeeman should explain to the farmer that deductions will be made from the maximum farm payment for excess acreage of soil-depleting crops. The farmer should also understand that sufficient soil-building practices to earn the soil-building allowance must

be carried out in order to obtain the maximum farm payment. He should also explain that the parity payment computed for a farm for corn, wheat, cotton, rice, and tobacco, will not be made if the allotment for such crop is exceeded or if the sum of the corn, wheat, cotton, rice, and tobacco allotments for the farm is exceeded by the sum of the acreage of such crops and that the farmer's share of such payments will not be made if his share of allotments for such crops on all farms in the county is exceeded by his share of the acreage of such crops.

- I. Signature on Farm Plan.--After Section II has been completed, the operator and, if practicable, the owner of the farm, will date and sign in the appropriate spaces in Section III. The committeeman will, in the presence of the farmer, date and sign in the space provided for his signature. The committeeman assisted by the farmer will enter in the appropriate spaces the names, addresses, and relationship to the farm of all persons interested in the 1941 crops and soil-building practices if this information is not correctly entered. It is important that this information be on the original NCR-503 in order that the county committee may later determine who is eligible for payment and also so that the county mailing list may be corrected.

PART IV.--DISPOSITION OF FORMS NCR-503

After the completed farm plans are returned to the county office by the committeeman, such forms are to be checked for completeness and accuracy before filing.

All forms on which any material errors are found and all incomplete forms should be returned to the committeeman to whom they were first assigned, with a request that he complete or correct the forms.

All farm plans found to be correct and complete should be filed. A notation should be made on the master office record for each farm to indicate whether the farm plan for that farm has been signed or refused. If it is marked "Refused," the letter "R" should be used and if it is signed the letter "S" should be used. The county committee should check those forms not on file, since a completed or a "Refused" Form NCR-503 for every farm in the county must be on file at the time of the closing date.

PART V.--PROGRESS REPORTS

In order that the State committee and the regional director may be informed of the progress of work on NCR-503

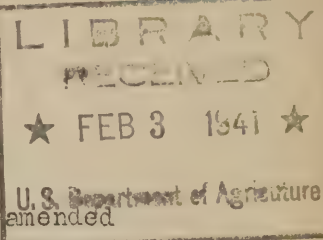
in all counties, notice of the date that allotments are mailed to farmers and the following information will be submitted:

1. Number of farms listed on NCR-509
2. Number of tracts combined by use of ACP-95
3. Number of Forms ACP-95 completed.
4. Number of farms for which farm plans must be prepared. [1 minus 2 plus 3]
5. Number of farm plans completed and signed by farmers.
6. Number of farm plans marked refused.

A report on these six items will be made to the State committee when requested and a final report should be submitted immediately after the closing date for signing farm plans.

Summaries of the county reports will be made by the State committee and forwarded to the regional director.

UNITED STATES DEPARTMENT OF AGRICULTURE
 AGRICULTURAL ADJUSTMENT ADMINISTRATION
 WASHINGTON, D. C.



NCR-502, Part II, Section C, paragraph 3, is hereby amended by adding at the end of item "a" thereof the following:

The approximate parity payment for cotton will be the same as the agricultural conservation payment for cotton. The approximate parity payment for corn, wheat, and dark air-cured tobacco may be obtained from the following tables. For example, if the maximum agricultural conservation payment for corn is between \$10.00 and \$11.00, the approximate corn parity payment will be \$6.00; if the maximum agricultural conservation payment for wheat is between \$20.00 and \$21.00, the approximate wheat parity payment will be \$24.00; or if the maximum agricultural conservation payment for dark air-cured tobacco is between \$40.00 and \$41.00, the approximate parity payment for dark air-cured tobacco will be \$3.00. If the maximum agricultural conservation payment for corn, wheat, or dark air-cured tobacco is greater than \$200.00, the approximate parity payment for such crop may be obtained by multiplying the maximum agricultural conservation payment for such crop by a factor. The factors to be used are as follows:

corn	.5555
wheat	1.1875
dark air-cured tobacco	.2

WHEAT

If ACP Pay't Is-	Parity Pay't Will be	If ACP Pay't Is-	Parity Pay't Will be	If ACP Pay't Is-	Parity Pay't Will be	If ACP Pay't Is-	Parity Pay't Will be	If ACP Pay't Is-	Parity Pay't Will be
(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)
\$1.00	1.00	18.00	21.00	35.00	42.00	52.00	62.00	69.00	82.00
2.00	2.00	19.00	23.00	36.00	43.00	53.00	63.00	70.00	83.00
3.00	4.00	20.00	24.00	37.00	44.00	54.00	64.00	71.00	84.00
4.00	5.00	21.00	25.00	38.00	45.00	55.00	65.00	72.00	85.00
5.00	6.00	22.00	26.00	39.00	46.00	56.00	66.00	73.00	87.00
6.00	7.00	23.00	27.00	40.00	47.00	57.00	68.00	74.00	88.00
7.00	8.00	24.00	28.00	41.00	49.00	58.00	69.00	75.00	89.00
8.00	9.00	25.00	30.00	42.00	50.00	59.00	70.00	76.00	90.00
9.00	11.00	26.00	31.00	43.00	51.00	60.00	71.00	77.00	91.00
10.00	12.00	27.00	32.00	44.00	52.00	61.00	72.00	78.00	93.00
11.00	13.00	28.00	33.00	45.00	53.00	62.00	74.00	79.00	94.00
12.00	14.00	29.00	34.00	46.00	55.00	63.00	75.00	80.00	95.00
13.00	15.00	30.00	36.00	47.00	56.00	64.00	76.00	81.00	96.00
14.00	17.00	31.00	37.00	48.00	57.00	65.00	77.00	82.00	97.00
15.00	18.00	32.00	38.00	49.00	58.00	66.00	78.00	83.00	99.00
16.00	19.00	33.00	39.00	50.00	59.00	67.00	80.00	84.00	100.00
17.00	20.00	34.00	40.00	51.00	61.00	68.00	81.00	85.00	101.00

WHEAT

If ACP Parity		If ACP Parity		If ACP Parity		If ACP Parity		If ACP Parity	
Pay't	Pay't	Pay't	Pay't	Pay't	Pay't	Pay't	Pay't	Pay't	Pay't
Is-	Will be-	Is-	Will be-	Is-	Will be-	Is-	Will be-	Is-	Will be-
(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)
\$86.00	102.00	109.00	129.00	132.00	157.00	155.00	184.00	178.00	211.00
87.00	103.00	110.00	131.00	133.00	158.00	156.00	185.00	179.00	213.00
88.00	104.00	111.00	132.00	134.00	159.00	157.00	186.00	180.00	214.00
89.00	106.00	112.00	133.00	135.00	160.00	158.00	188.00	181.00	215.00
90.00	107.00	113.00	134.00	136.00	161.00	159.00	189.00	182.00	216.00
91.00	108.00	114.00	135.00	137.00	163.00	160.00	190.00	183.00	217.00
92.00	109.00	115.00	137.00	138.00	164.00	161.00	191.00	184.00	218.00
93.00	110.00	116.00	138.00	139.00	165.00	162.00	192.00	185.00	220.00
94.00	112.00	117.00	139.00	140.00	166.00	163.00	194.00	186.00	221.00
95.00	113.00	118.00	140.00	141.00	167.00	164.00	195.00	187.00	222.00
96.00	114.00	119.00	141.00	142.00	169.00	165.00	196.00	188.00	223.00
97.00	115.00	120.00	142.00	143.00	170.00	166.00	197.00	189.00	224.00
98.00	116.00	121.00	144.00	144.00	171.00	167.00	198.00	190.00	226.00
99.00	118.00	122.00	145.00	145.00	172.00	168.00	199.00	191.00	227.00
100.00	119.00	123.00	146.00	146.00	173.00	169.00	201.00	192.00	228.00
101.00	120.00	124.00	147.00	147.00	175.00	170.00	202.00	193.00	229.00
102.00	121.00	125.00	148.00	148.00	176.00	171.00	203.00	194.00	230.00
103.00	122.00	126.00	150.00	149.00	177.00	172.00	204.00	195.00	232.00
104.00	123.00	127.00	151.00	150.00	178.00	173.00	205.00	196.00	233.00
105.00	125.00	128.00	152.00	151.00	179.00	174.00	207.00	197.00	234.00
106.00	126.00	129.00	153.00	152.00	180.00	175.00	208.00	198.00	235.00
107.00	127.00	130.00	154.00	153.00	182.00	176.00	209.00	199.00	236.00
108.00	128.00	131.00	156.00	154.00	183.00	177.00	210.00	200.00	237.00

DARK AIR CURED TOBACCO

If ACP Parity		If ACP Parity		If ACP Parity		If ACP Parity		If ACP Parity	
Pay't	Pay't	Pay't	Pay't	Pay't	Pay't	Pay't	Pay't	Pay't	Pay't
Is-	Will be-	Is-	Will be-	Is-	Will be-	Is-	Will be-	Is-	Will be-
(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)
\$1.00	0	41.00	8.00	81.00	16.00	121.00	24.00	161.00	32.00
2.00	0	42.00	8.00	82.00	16.00	122.00	24.00	162.00	32.00
3.00	1.00	43.00	9.00	83.00	17.00	123.00	25.00	163.00	33.00
4.00	1.00	44.00	9.00	84.00	17.00	124.00	25.00	164.00	33.00
5.00	1.00	45.00	9.00	85.00	17.00	125.00	25.00	165.00	33.00
6.00	1.00	46.00	9.00	86.00	17.00	126.00	25.00	166.00	33.00
7.00	1.00	47.00	9.00	87.00	17.00	127.00	25.00	167.00	33.00
8.00	2.00	48.00	10.00	88.00	18.00	128.00	26.00	168.00	34.00
9.00	2.00	49.00	10.00	89.00	18.00	129.00	26.00	169.00	34.00
10.00	2.00	50.00	10.00	90.00	18.00	130.00	26.00	170.00	34.00
11.00	2.00	51.00	10.00	91.00	18.00	131.00	26.00	171.00	34.00
12.00	2.00	52.00	10.00	92.00	18.00	132.00	26.00	172.00	34.00
13.00	3.00	53.00	11.00	93.00	19.00	133.00	27.00	173.00	35.00
14.00	3.00	54.00	11.00	94.00	19.00	134.00	27.00	174.00	35.00
15.00	3.00	55.00	11.00	95.00	19.00	135.00	27.00	175.00	35.00
16.00	3.00	56.00	11.00	96.00	19.00	136.00	27.00	176.00	35.00
17.00	3.00	57.00	11.00	97.00	19.00	137.00	27.00	177.00	35.00
18.00	4.00	58.00	12.00	98.00	20.00	138.00	28.00	178.00	36.00
19.00	4.00	59.00	12.00	99.00	20.00	139.00	28.00	179.00	36.00
20.00	4.00	60.00	12.00	100.00	20.00	140.00	28.00	180.00	36.00
21.00	4.00	61.00	12.00	101.00	20.00	141.00	28.00	181.00	36.00
22.00	4.00	62.00	12.00	102.00	20.00	142.00	28.00	182.00	36.00
23.00	5.00	63.00	13.00	103.00	21.00	143.00	29.00	183.00	37.00
24.00	5.00	64.00	13.00	104.00	21.00	144.00	29.00	184.00	37.00
25.00	5.00	65.00	13.00	105.00	21.00	145.00	29.00	185.00	37.00
26.00	5.00	66.00	13.00	106.00	21.00	146.00	29.00	186.00	37.00
27.00	5.00	67.00	13.00	107.00	21.00	147.00	29.00	187.00	37.00
28.00	6.00	68.00	14.00	108.00	22.00	148.00	30.00	188.00	38.00
29.00	6.00	69.00	14.00	109.00	22.00	149.00	30.00	189.00	38.00
30.00	6.00	70.00	14.00	110.00	22.00	150.00	30.00	190.00	38.00
31.00	6.00	71.00	14.00	111.00	22.00	151.00	30.00	191.00	38.00
32.00	6.00	72.00	14.00	112.00	22.00	152.00	30.00	192.00	38.00
33.00	7.00	73.00	15.00	113.00	23.00	153.00	31.00	193.00	39.00
34.00	7.00	74.00	15.00	114.00	23.00	154.00	31.00	194.00	39.00
35.00	7.00	75.00	15.00	115.00	23.00	155.00	31.00	195.00	39.00
36.00	7.00	76.00	15.00	116.00	23.00	156.00	31.00	196.00	39.00
37.00	7.00	77.00	15.00	117.00	23.00	157.00	31.00	197.00	39.00
38.00	8.00	78.00	16.00	118.00	24.00	158.00	32.00	198.00	40.00
39.00	8.00	79.00	16.00	119.00	24.00	159.00	32.00	199.00	40.00
40.00	8.00	80.00	16.00	120.00	24.00	160.00	32.00	200.00	40.00

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If ACP Pay't Is-	Parity Pay't Will be-	If ACP Pay't Is-	Parity Pay't Will be-	If ACP Pay't Is-	Parity Pay't Will be-	If ACP Pay't Is-	Parity Pay't Will be-	If ACP Pay't Is-	Parity Pay't Will be-
(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)
1.00	1.00	41.00	23.00	81.00	45.00	121.00	67.00	161.00	89.00
2.00	1.00	42.00	23.00	82.00	46.00	122.00	68.00	162.00	90.00
3.00	2.00	43.00	24.00	83.00	46.00	123.00	68.00	163.00	91.00
4.00	2.00	44.00	24.00	84.00	47.00	124.00	69.00	164.00	91.00
5.00	3.00	45.00	25.00	85.00	47.00	125.00	69.00	165.00	92.00
6.00	3.00	46.00	26.00	86.00	48.00	126.00	70.00	166.00	92.00
7.00	4.00	47.00	26.00	87.00	48.00	127.00	71.00	167.00	93.00
8.00	4.00	48.00	27.00	88.00	49.00	128.00	71.00	168.00	93.00
9.00	5.00	49.00	27.00	89.00	49.00	129.00	72.00	169.00	94.00
10.00	6.00	50.00	28.00	90.00	50.00	130.00	72.00	170.00	94.00
11.00	6.00	51.00	28.00	91.00	51.00	131.00	73.00	171.00	95.00
12.00	7.00	52.00	29.00	92.00	51.00	132.00	73.00	172.00	96.00
13.00	7.00	53.00	29.00	93.00	52.00	133.00	74.00	173.00	96.00
14.00	8.00	54.00	30.00	94.00	52.00	134.00	74.00	174.00	97.00
15.00	8.00	55.00	31.00	95.00	53.00	135.00	75.00	175.00	97.00
16.00	9.00	56.00	31.00	96.00	53.00	136.00	76.00	176.00	98.00
17.00	9.00	57.00	32.00	97.00	54.00	137.00	76.00	177.00	98.00
18.00	10.00	58.00	32.00	98.00	54.00	138.00	77.00	178.00	99.00
19.00	11.00	59.00	33.00	99.00	55.00	139.00	77.00	179.00	99.00
20.00	11.00	60.00	33.00	100.00	56.00	140.00	78.00	180.00	100.00
21.00	12.00	61.00	34.00	101.00	56.00	141.00	78.00	181.00	101.00
22.00	12.00	62.00	34.00	102.00	57.00	142.00	79.00	182.00	101.00
23.00	13.00	63.00	35.00	103.00	57.00	143.00	79.00	183.00	102.00
24.00	13.00	64.00	36.00	104.00	58.00	144.00	80.00	184.00	102.00
25.00	14.00	65.00	36.00	105.00	58.00	145.00	81.00	185.00	103.00
26.00	14.00	66.00	37.00	106.00	59.00	146.00	81.00	186.00	103.00
27.00	15.00	67.00	37.00	107.00	59.00	147.00	82.00	187.00	104.00
28.00	16.00	68.00	38.00	108.00	60.00	148.00	82.00	188.00	104.00
29.00	16.00	69.00	38.00	109.00	61.00	149.00	83.00	189.00	105.00
30.00	17.00	70.00	39.00	110.00	61.00	150.00	83.00	190.00	106.00
31.00	17.00	71.00	39.00	111.00	62.00	151.00	84.00	191.00	106.00
32.00	18.00	72.00	40.00	112.00	62.00	152.00	84.00	192.00	107.00
33.00	18.00	73.00	41.00	113.00	63.00	153.00	85.00	193.00	107.00
34.00	19.00	74.00	41.00	114.00	63.00	154.00	86.00	194.00	108.00
35.00	19.00	75.00	42.00	115.00	64.00	155.00	86.00	195.00	108.00
36.00	20.00	76.00	42.00	116.00	64.00	156.00	87.00	196.00	109.00
37.00	21.00	77.00	43.00	117.00	65.00	157.00	87.00	197.00	109.00
38.00	21.00	78.00	43.00	118.00	66.00	158.00	88.00	198.00	110.00
39.00	22.00	79.00	44.00	119.00	66.00	159.00	88.00	199.00	111.00
40.00	22.00	80.00	44.00	120.00	67.00	160.00	89.00	200.00	111.00

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AGRICULTURAL ADJUSTMENT ADMINISTRATION
WASHINGTON, D. C.

1941 Agricultural Conservation Program

North Central Region

THE 1941 FARM PROGRAM AS IT APPLIES TO WHEAT
INSTRUCTIONS FOR STATE COMMITTEES AND THEIR REPRESENTATIVES
AND COUNTY AND COMMUNITY COMMITTEEMEN

Part I. - General

Community committeemen will interview farmers before wheat is seeded (1) to determine which farms will be inspected for 1941 wheat parity payments, (2) to determine which farms will be non-wheat-allotment farms under the 1941 Farm Program, and (3) to complete crop insurance applications and collect premiums.

To acquaint the individual farmer with all phases of the 1941 Farm Program as it applies to wheat, the committeeman will explain the 1941 Farm Program provisions for wheat allotments, crop insurance, loans, and parity payments. Form NCR-503W, "The Wheat Plan for Participation in the 1941 Farm Program," and the crop insurance application should be completed and signed at the time the committeeman meets with the farmer.

In non-crop-insurance counties, if the producers are not visited the county committee should mail a letter to each tenant and each landlord explaining the wheat provisions of the 1941 Farm Program. This letter should provide information on wheat parity payments, the non-wheat-allotment option, crop insurance, wheat loans, and the closing date applicable to the farm; and a copy of NCR-503W for the farm should be enclosed.

The closing date for completing NCR-503W and for filing a crop insurance application for a farm on which winter wheat is to be seeded, will be August 31, 1940, or before the beginning of the seeding of the wheat crop, whichever is earlier.

In spring wheat areas the 1941 Farm Plan for Participation may be used in place of the 1941 Wheat Plan, NCR-503W, for farms on which only spring wheat is to be seeded. For this group of farms February 28, 1941, or before the beginning of the seeding of the wheat crop, whichever is earlier, will be the closing date for filing crop insurance applications; and May 1, 1941, will be the closing date for completion of the 1941 Farm Plan upon which the intentions with respect to spring wheat will be shown.

There are six important reasons why farmers must be informed of the wheat provisions of the 1941 Farm Program before seeding wheat on their farms:

- (1) If wheat is seeded in excess of the wheat allotment for a wheat allotment farm, the excess acreage will affect performance in the 1941 Farm Program.
- (2) Any acreage seeded to wheat will be regarded as wheat for the purpose of determining whether the 1941 wheat allotment is exceeded, unless the non-wheat-allotment option is elected.
- (3) The non-wheat-allotment option may be elected not later than the closing date applicable to the farm.
- (4) Crop insurance applications must be submitted and premiums paid before the closing date applicable to the farm.
- (5) Request for inspection for 1941 wheat parity payments must be made before the closing date applicable to the farm.
- (6) A farm will not be eligible for a 1941 wheat loan if an acreage of wheat is seeded in excess of the 1941 allotment.

Any farm having a wheat allotment of 3 acres or more will be considered a wheat allotment farm under the 1941 Farm Program unless the non-wheat-allotment option is elected. The non-wheat-allotment option may be elected for any farm for which a wheat allotment of from 3 acres to 10 acres, inclusive, is determined. If this option is elected, no wheat parity payments, wheat loans, or conservation payments for wheat will be available for the farm, and the wheat allotment acreage will be considered as general soil-depleting for the purpose of determining performance under the 1941 Farm Program. On a non-wheat-allotment farm, a deduction at the wheat rate will be made from the farm payment for any acreage classified as wheat in excess of 10 acres.

A farm will be considered as a non-wheat-allotment farm if (1) no wheat allotment is determined for the farm or (2) an allotment of less than 3 acres was determined and the producer did not request, within 15 days after being notified by letter of the non-allotment provisions, that the farm be a wheat allotment farm for 1941.

For work in connection with the wheat program, the county committee will select a community committeeman who executes NCR-503W and, in a crop insurance county, who completes a 1941 crop insurance application for his farm. If there are no such community committeemen in a township, a wheat grower who completes NCR-503W and, in a crop insurance county, who completes a 1941 crop insurance application for his farm, will be selected for this work. Any farmer who works on the wheat program in a crop insurance county must complete form ACP-88, Revised.

Community committeemen working with the wheat program in crop insurance counties must be familiar with the instructions for completing crop insurance applications and the collection of premiums.

In each crop insurance county, the county committee will write a letter to each absentee owner who is entitled to a share in the 1941 wheat crop on any farm for which a 1941 wheat allotment is determined. This letter should contain information relative to the wheat allotment, yield, premium rate, and the closing date for filing a crop insurance application.

Part II. - Instructions for Completing the Wheat Plan, NCR-503W.

The purpose of NCR-503W, "The Wheat Plan for Participation in the 1941 Farm Program," is to encourage farmers to plan their farming operations with respect to wheat so that they may cooperate in the 1941 Farm Program. No farm will be inspected for 1941 wheat parity payments and no person will be eligible for such payments for the farm unless a person entitled to a share in the 1941 wheat crop completes and signs Section I of NCR-503W before the applicable closing date, or in the case of spring wheat farms only, requests inspection for wheat parity payments on the 1941 Farm Plan for Participation. To elect the non-wheat allotment option, it will be necessary for a farmer to complete and sign Section II of NCR-503W before the applicable closing date, or in the case of spring wheat farms only, to request the non-wheat allotment option on the 1941 Farm Plan for Participation. Spring wheat farms will be only those farms in spring wheat areas on which spring wheat is the only wheat to be seeded for the 1941 crop. If the applicable form is not completed and signed for a farm for which an allotment of three acres or more is determined, the farm will be regarded as a wheat allotment farm in the 1941 Farm Program.

A. -- Initial Clerical Work to be Performed in the County Office. -- The Wheat Plan, NCR-503W, will be prepared in duplicate for all farms for which allotment notices are issued. A carbon copy of the form will be left with the farmer at the time of its completion. Enter in the appropriate spaces of NCR-503W the State and county code numbers, the township name and farm number, the number of acres in the farm, and the 1941 wheat allotment. Enter the owner's name in the applicable space. The space provided for the operator's name is for the convenience of the county committee. The necessary entries on NCR-503W will be made at the same time the wheat allotment and yield entries are made on ACP-116A.

B. -- Completion of the NCR-503W in the Field. -- The community committeeman will be responsible for the accuracy of all entries on NCR-503W not made by the clerical assistants. The community committeeman and the farmer will complete either Section I or Section II. For each farm there will be an indication on NCR-503W that the farm is a wheat allotment farm, a non-wheat allotment farm, or that the information was refused.

A rough sketch of the farm may be drawn on the back of the form to indicate the acreage that is to be devoted to wheat. When completing the Wheat Plan, the committeeman should have the aerial photograph or a map of the farm to obtain the acreages of fields and to assist the farmer in planning his wheat seedings.

A letter explaining the wheat provisions of the 1941 Farm Program will be written to the owners of farms in crop insurance counties for which tenants refuse to complete NCR-503W when interviewed by the community committeeman. This letter should include information on wheat parity payments, the non-wheat-allotment option, crop insurance, wheat loans, and the closing date for the farm. A copy of NCR-503W for the farm should be enclosed with the letter.

C.--Completing NCR-503W When a Change is Made in the Farm Acreage.--

In cases where a farm is split into two or more parts for the 1941 Farm Program, Section I or Section II of NCR-503W, as completed and signed for the original farm, will be considered as having been completed for each of the parts. A new NCR-503W will be prepared by a clerical assistant for each component part. The clerical assistant will enter a notation indicating which section of NCR-503W was signed for the original farm, the farm number, and the name of the owner of the original farm. No change may be made in the designation of a section of NCR-503W, except as provided in the following paragraph.

If a combination of two or more tracts of land for which separate 1941 allotments are determined is effected for the 1941 Farm Program after NCR-503W has been completed for one or more of the tracts or after the closing date for the farm, the farm will be subject to the following determinations:

- (1) If Section I has been completed for one or more of the tracts, Section I will be considered as having been completed for the entire farm.
- (2) If Section II has been completed for all of the tracts, Section II will be considered as having been completed for the entire farm, except in those instances in which the sum of the individual allotments exceeds 10 acres. In this event, the farm will be considered as a wheat allotment farm for purposes of the 1941 Agricultural Conservation Program; however, the farm will not be eligible for a wheat parity payment.
- (3) If Section I has not been completed for any of the tracts and if Section II has not been completed for all of the tracts, no NCR-503W will be considered as having been completed for the entire farm.

Part III. - Progress Reports

The State committee will prepare and forward by air mail to the regional director immediately following the closing date for signing NCR-503W, separate summaries of county reports for crop insurance and non-crop insurance counties. The following data are required:

- (1) Number of farms listed on NCR-509W or FCI-103W.
- (2) Number of farms listed on NCR-509W or FCI-103W for which allotments of less than 3 acres were determined.
- (3) Number of farms listed on NCR-509W or FCI-103W for which allotments of 3 acres or more were determined.
- (4) Number of farms with allotments of less than 3 acres requesting allotments.
- (5) Number of forms NCR-503W prepared in county office.
- (6) Number of forms NCR-503W assigned to community committeemen.
- (7) Number of farms for which Section I is completed.
- (8) Number of farms for which Section II is completed.
- (9) Number of forms NCR-503W refused.
- (10) Number of crop insurance applications transmitted from the county office.
- (11) Number of farms for which ACP-100 is executed.

(Note: In spring wheat areas where only spring wheat is seeded on the farm, Items 5 to 11, inclusive, are not applicable.)

Part IV. - Designating and Filing NCR-503W

An indication of the execution of each NCR-503W prepared in the county office will be entered in an available blank column of NCR-509W or FCI-103W. The following designations will be used:

- P.P. - For each farm for which Section I is completed.
- N.A. - For each farm for which Section II is completed.
- R. - For each farm for which no NCR-503W is completed.

After making these entries for all farms, township and county totals will be obtained for the number of farms for which each of the three designations is entered.

NCR-503W as completed, or a copy as refused, will be placed in the farm file for the 1941 Farm Program for each farm for which a 1941 wheat allotment is determined.

In counties in which letters are mailed to farmers instead of meeting with them to explain the wheat provisions of the 1941 Farm Program, a dated copy of the letter mailed, marked "No reply" and showing a carbon copy of the name and address of the person to whom the letter was mailed, will be placed in the farm file instead of a copy of NCR-503W if the form is not returned.

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